

Monday, July 10th, 2023
BOE Meeting Minutes

Present: Kelly Booton, Ben Schrag, Patrick Flaming, Bryant Miller, Maynard Knepp, Kyle Funk, Mark Crawford and Joni Smith

Guests: Cynthia Goerzen

Absent: Scott Boden and Sara Hiebert

1. Meeting Opening – 7:04

- A. Call to Order
- B. Announcements by the President of the Board
- C. Good news by BOE members

2. Approve or Amend the Agenda (Action Item)

- A. Adoption of the Agenda

Ben Schrag moved and Kyle Funk seconded to approve the agenda. Carried 6 to 0.

3. Organization of the Board

- A. Election of a Board President – Kelly Booton – Kyle Funk moved and Bryant Miller seconded to approve. Carried 6 to 0.**
- B. Election of a Board Vice President – Ben Schrag – Kelly Booton moved and Patrick Flaming seconded to approve. Carried 6 to 0.**
- C. Election of a Meet and Confer Team – Ben Schrag and Kyle Funk – Bryant Miller moved and Patrick Flaming seconded to approve. Carried 6 to 0.**
- D. Election KASB Representative and Legislative Liaison - Patrick Flaming and Bryant Miller - Bryant Miller moved and Ben Schrag seconded to approve. Carried 6 to 0.**
- E. Election of MCSEC representative – Maynard Knepp – Ben Schrag moved and Kelly Booton seconded to approve. Carried 6 to 0.**

Cynthia Goerzen arrived at 7:13 pm

4. Consent Agenda

- A. Approval of Previous Minutes
- B. Financial Reports

The following financial reports are attached.

- ✓ Cash Summary
- ✓ Check Listing - **\$149,297.59**
- ✓ Treasurer Report
- ✓ Activity Funds Financial Statements – High School and Elementary
- ✓ District Credit Card Usage – **\$10,289.91**
- ✓ Donations
- ✓ Personnel – Bonnie Gaeddert as Freshman Class Sponsor for 2023-2024

- C. Appoint Board Clerk - **Joni Smith**; and Alternate Clerk – **Libby Schrag and Missy Wonders**

- D. Appoint District Treasurer – **Leslie Duerksen**
- E. Set hour, day of week, week of month and place of regular board meetings - **2nd Monday at 7:00 PM in the Board room at Goessel Elementary**
- F. Designate newspaper for publication of official USD 411 notices – **Hillsboro Star Journal**
- G. Adopt official depository for school district funds and review bank signatures on file:
Citizens State Bank – Signatures Board President, Scott Boden, Mark Crawford, Leslie Duerksen, Missy Wonders and Joni Smith
- H. Appoint school board attorney - **Brian Bina of Karstetter and Klenda.**
- I. Appoint the President of the Board in conjunction with the Superintendent of Schools to be the official spokesperson of the district – **Having only one person speak for the Board (President) or the District (Superintendent or his/her designee) works well.**
- J. Designate the following:
 - Title I – **Mark Crawford**
 - Title VI, Title IX, Section 504 Coordinator - **Mark Crawford**
 - KPERS - **Joni Smith**
 - Determining Official - **Mark Crawford**
 - Hearing officer/free/reduced price meal applications – **Scott Boden**
 - Freedom of Information Clerk - **Joni Smith**
 - Freedom of Information Officer - **Mark Crawford**
 - Food Service Representative – **Sandra Duerksen**
 - Homeless Coordinator Officer - **Mark Crawford**
- K. Approval of participation in the Federal and State Food Service program
For the 2023-2024 school year, to meet the meal prices, we will use a combination price increase and nonfederal source contribution from our budget.
- L. Designate truancy officers for the 2021-22 school year -
K-5: Mark Crawford; 6-12: Scott Boden
- M. Adoption of the 1,116-hour school year
- N. Adoption of waiver of requirement for general accepted accounting principles
- O. Establishment of petty cash limits for three petty cash funds:
Jr/Sr. High School - \$1,250.00; Elementary School - \$750.00; District - \$1,000.00
- P. Reimbursement of personal vehicle mileage rate to be set at the current federal/IRS standard rate –
- Q. Renewal of Section 125 plan - **Holmes/Murphy - National Insurance Brokers**

R. Authorization for district employees to have up to but no more than five payroll deductions through Baybridge Administrators (**payroll deductions are for tax sheltered annuities and is a fringe benefit**)

S. Resolution to authorize the destruction of destroyable records

T. School meal prices:

Breakfast:	PreK-Gr. 12	\$2.00 (1.85, 1.70)
	Reduced	\$.30 (can't change)
	Adult Breakfast	\$2.75 (2.50, 2.25)
Lunch:	PreK-Gr. 5	\$3.10 (3.00, 2.85)
	Gr. 6-12	\$3.30 (3.20, 3.05)
	Reduced	\$.40 (can't change)
	Adults	\$4.20 (4.00, 3.85)
	Adult Guests	\$4.20 (4.00, 3.85)
	Milk-Kindergarten	\$.40(.30, .25)
Seconds:	Milk, Gr. 1-12	\$.55 (.45, .40)
	Roll	\$.60 (.50, .50)
	Entrée	\$1.60 (1.50, 1.50)

U. Students Fees - Student fees: K-5

- Pre-school & Kdg. Books and Materials **\$30 (\$20 two years ago)**
- Book rental for Gr. 1-5 **\$40 (\$35 two years ago)**
- Skate fee for PE **\$7.00**
- Elementary Yearbook (optional) **\$14.00**

V. Student fees continued: 6-12

- Book Rental **\$45.00 (no change from past years)**
- Art **\$15.00 a semester**
- HS Nutrition/Wellness **\$15.00 a semester**
- Food Science **\$15.00 a semester**
- Culinary Essentials **\$15.00 a semester**
- Principles of Illustration **\$15.00**
- Photo Imaging **\$15.00**
- Floral Land Design **\$20.00**
- Calculator **\$15.00**
- HS Chemistry (goggles) **\$6.00**
- Animal Science/Adv. Animal Science **\$20.00**
- Ag. Mechanics/Adv. Mechanics **\$30.00**
- HS Physics **\$20.00**
- 9th Grade PE/Health **\$7.00**
- Band **\$10.00**
- Choir **\$10.00**
- Elbiata **\$10.00**
- Laptop (**optional insurance**) **\$25.00**

- Band Rental **\$60.00**

W. Assurances for Title VI, Title IX, and Section 504.

X. Continue Board membership/legal assistance with KASB

Y. Resolution to rescind all old written policies.

Maynard Knepp moved and Ben Schrag seconded to approve consent agenda. Carried 6 to 0.

5. Patron Time

A. Patrons to Speak to the Board of Education

Presentation ([From KASB Policy Handbook and other district practices](#))

At this time during the meeting, members of the public may address the Goessel School District Board of Education. Each speaker must have registered with the Board Clerk, Joni Smith, before the meeting is called to order by completing a Speaker's Card and giving it to the Board Clerk. When recognized by the President of the Board of Education, Kelly Booton, the citizen may address the board on appropriate topics. The Board of Education is not required to reply to the comments but may if they so choose. Each person or organization is allowed to address the board for no more than 5 minutes.

6. Administrator's Report

A. Superintendent/Elementary Report

B. Jr. High/High School Report

7. Discussion Items

A. Marion County Special Education Cooperative Report (MCSEC) – Maynard Knepp

B. Legislative Updates – Patrick & Bryant

C. KASB Recommended Policy Updates – first read (attachment)

D. Pre-enrollment student numbers (attachment)

E. At-risk funding and income eligibility for free and reduced (Child Nutrition Program) This discussion item may turn into a BOE motion.

F. KESA and K-8 Intervention plans for 2023-24 school year ([A review of the revised job descriptions and goals is prudent as we enter into a new and robust initiative](#))

8. Action Items

A. Motion to approve financial support of \$1,000 to the Goessel Community Foundation's sidewalk project. [\(Recommend approval. In June, I wrote a letter of support for this T-Mobile Hometown Grant's Program. The City of Goessel has already pledged \\$1,000 in support on this as well.\)](#)

Ben Schrag moved and Bryant Miller seconded to approve. Carried 6 to 0.

- B. Motion to approve the Prairie View Inc. MOU to place a Clinical Therapist in USD 411 for the 2023-24 school year. [\(Recommend approval\)](#)

Ben Schrag moved and Maynard Knepp seconded to approve. Carried 6 to 0.

- C. Motion to approve the Prairie View Inc. MOU to place a Case Manager in USD 411 for the 2023-24 school year. [\(Recommend approval\)](#)

Ben Schrag moved and Kyle Funk seconded to approve. Carried 6 to 0.

- D. Motion to approve a “meet and confer” agreement for certified teaching staff to receive a 3% raise, revisions to leave policy, and includes the Board’s willingness to pay for the increased cost of a single health insurance benefit. [\(Recommend approval\)](#)

Kelly Booton moved and Maynard Knepp seconded to approve. Carried 5 to 0. Bryant Miller did not vote.

- E. Motion to approve the athletic trainer services for the 2023-24 school year. [\(Recommend approval of NMC Health Orthopedic & Sports Specialists\)](#)

Patrick Flaming moved and Bryant Miller seconded to approve. Carried 6 to 0.

- F. Motion to approve 4 extra contract days for the K-8th Grade Intervention Coordinator for the 2023-2024 school year.

Kyle Funk moved and Maynard Knepp seconded to approve. Carried 5 to 0. Bryant Miller did not vote.

9. Executive Session(s)

- A. Meet and Confer
- B. Non-elected personnel
- C. Matters affecting a student

Ben Schrag moved and Patrick Flaming seconded to go into executive session with the board for discussing personnel matters. Executive session is to protect the privacy interests of an identifiable individual. The board will return to the open meeting at 8:51 pm Carried 5 to 0.

**Cynthia Goerzen, Mark Crawford and Joni Smith left at 8:24 pm
Joni Smith returned to the meeting at 8:34 pm**

**Entered executive session at 8:24 pm
Returned to open meeting at 8:51 pm**

10. Adjourn: 8:51 pm: Next Board of Education Meeting August 14th, 7:00 pm