

Monday, July 26, 2022
BOE Meeting Minutes

Present: Kelly Booton, Ben Schrag, Bryant Miller, Maynard Knepp, Sara Hiebert, Mark Crawford and Joni Smith

Guests: Cynthia Goerzen

Absent: Scott Boden, Kyle Funk and Patrick Flaming

1. Meeting Opening – 7:03

- A. Call to Order
- B. Announcements by the President of the Board
- C. Good news by BOE members

2. Approve or Amend the Agenda (Action Item)

- A. Adoption of the Agenda

Sara Hiebert moved and Bryant Miller seconded to approve the agenda with the addition of an action item after executive session regarding Meet and Confer. Carried 4 to 0.

3. Organization of the Board

- A. Election of a Board President – Kelly Booton – **Sara Hiebert moved and Maynard Knepp seconded to approve. Carried 4 to 0.**
- B. Election of a Board Vice President – Ben Schrag – **Bryant Miller moved and Sara Hiebert seconded to approve. Carried 4 to 0.**
- C. Election of a Meet and Confer Team – Ben Schrag and Kyle Funk – **Sara Hiebert moved and Bryant Miller seconded to approve. Carried 4 to 0.**
- D. Election KASB Representative and Legislative Liaison - Patrick Flaming and Bryant Miller - **Maynard Knepp moved and Sara Hiebert seconded to approve. Carried 4 to 0.**

Ben Schrag arrived at 7:10pm

- E. Election of MCSEC Representative – Maynard Knepp – Kyle Funk (alternate) - **Sara Hiebert moved and Bryant Miller seconded to approve Organization of Board as listed above. Carried 5 to 0.**
- F. Election to TLC Representative – Sara Hiebert - **Maynard Knepp moved and Bryant Miller seconded to approve. Carried 5 to 0.**

4. Consent Agenda

- A. Approval of Previous Minutes
- B. Financial Reports

The following financial reports are attached.

- ✓ Cash Summary
- ✓ Check Listing - **\$138,326.74**

- ✓ Treasurer Report
- ✓ Activity Funds Financial Statements – High School and Elementary
- ✓ District Credit Card Usage – **\$10,345.96**
- ✓ Donations

- C. Appoint Board Clerk - **Joni Smith**; and Alternate Clerk - **Debbie Schrag**
- D. Appoint District Treasurer - **Lacie Hill**
- E. Set hour, day of week, week of month and place of regular board meetings - **2nd Monday at 7:00 PM in the Board room at Goessel Elementary**
- F. Designate newspaper for publication of official USD 411 notices - ~~Hillsboro Star Journal~~ **(I would like us to consider the Hillsboro Free Press)**
- G. Adopt official depository for school district funds and review bank signatures on file:
Citizens State Bank – Signatures Board President, Scott Boden, Mark Crawford, Lacie Hill, Debbie Schrag and Joni Smith
- H. Appoint school board attorney - **Brian Bina of Karstetter and Klenda.**
- I. Appoint the President of the Board in conjunction with the Superintendent of Schools to be the official spokesperson of the district – **Having only one person speak for the Board (President) or the District (Superintendent or his/her designee) works well.**
- J. Designate the following:
 - Title I – **Mark Crawford**
 - Title VI, Title IX, Section 504 Coordinator - **Mark Crawford**
 - KPERS - **Joni Smith**
 - Determining Official - **Mark Crawford**
 - Hearing officer/free/reduced price meal applications - **Mark Crawford**
 - Freedom of Information Clerk - **Joni Smith**
 - Freedom of Information Officer - **Mark Crawford**
 - Food Service Representative - **Mark Crawford**
 - Homeless Coordinator Officer - **Mark Crawford**
- K. Approval of participation in the Federal and State Food Service program
- L. Designate truancy officers for the 2021-22 school year -
K-5: Mark Crawford; 6-12: Scott Boden
- M. Adoption of the 1,116-hour school year
- N. Adoption of waiver of requirement for general accepted accounting principles
- O. Establishment of petty cash limits for three petty cash funds:
Jr/Sr. High School - \$1,250.00; Elementary School - \$750.00; District - \$1,000.00

- P. Reimbursement of personal vehicle mileage rate to be set at the current federal/IRS standard rate –
- Q. Renewal of Section 125 plan - **Holmes/Murphy - National Insurance Brokers**
- R. Authorization for district employees to have up to but no more than five payroll deductions through Baybridge Administrators (**payroll deductions are for tax sheltered annuities and is a fringe benefit**)
- S. Resolution to authorize the destruction of destroyable records

T. School meal prices:

Breakfast:	PreK-Gr. 12	\$1.85 (was 1.70)
	Reduced	\$.30 (can't change)
	Adult Breakfast	\$2.50 (was 2.25)
Lunch:	PreK-Gr. 5	\$3.00 (was 2.85)
	Gr. 6-12	\$3.20 (was 3.05)
	Reduced	\$.40 (can't change)
	Adults	\$4.00 (3.85)
	Adult Guests	\$4.00 (3.85)
	Milk-Kindergarten	\$.30 (was .25)
Seconds:	Milk, Gr. 1-12	\$.45 (was .40)
	Roll	\$.50 (same as last year)
	Entrée	\$1.50 (same as last year)

U. Students Fees - Student fees: K-5

- Pre-school & Kdg. Books and Materials **\$30 (\$20 last school year)**
- Book rental for Gr. 1-5 **\$40 (\$35 last school year)**
- Grade 4 planner **\$5.00**
- Skate fee for PE **\$7.00**
- Elementary Yearbook (optional) **\$14.00**

V. Student fees continued: 6-12

- Book Rental **\$45.00 (no change from past years)**
- Art **\$15.00 a semester**
- HS Nutrition/Wellness **\$15.00 a semester**
- Food Science **\$15.00 a semester**
- Culinary Essentials **\$15.00 a semester**
- Principles of Illustration **\$15.00**
- Photo Imaging **\$15.00**
- Floral Land Design **\$20.00**
- Calculator **\$15.00**
- HS Chemistry (goggles) **\$6.00**
- Animal Science/Adv. Animal Science **\$20.00**
- Ag. Mechanics/Adv. Mechanics **\$30.00**
- HS Physics **\$20.00**

- 9th Grade PE/Health \$7.00
- Band \$10.00
- Choir \$10.00
- Elbiata \$10.00
- Laptop (**optional insurance**) \$25.00

W. Assurances for Title VI, Title IX, and Section 504.

X. Continue Board membership/legal assistance with KASB

Y. Resolution to rescind all old written policies.

Ben Schrag moved and Maynard Knepp seconded to approve consent agenda. Carried 5 to 0.

5. Patron Time

A. Patrons to Speak to the Board of Education

Presentation ([From KASB Policy Handbook and other district practices](#))

At this time during the meeting, members of the public may address the Goessel School District Board of Education. Each speaker must have registered with the Board Clerk, Joni Smith, before the meeting is called to order by completing a Speaker's Card and giving it to the Board Clerk. When recognized by the President of the Board of Education, Kelly Booton, the citizen may address the board on appropriate topics. The Board of Education is not required to reply to the comments but may if they so choose. Each person or organization is allowed to address the board for no more than 5 minutes.

6. Administrator's Report

A. Superintendent/Elementary Report

B. Jr. High/High School Report

7. Discussion Items

A. Marion County Special Education Cooperative Report (MCSEC) – Bryant Miller

B. TLC Report – Sara Hiebert

C. Legislative Updates – Patrick & Bryant

D. KASB Recommended Policy Updates – first read (attachment)

E. How to determine grade level/classroom number thresholds based on new legislation

8. Action Items

A. Motion to approve the Marion County Hazard Mitigation Resolution.

Sara Hiebert moved and Bryant Miller seconded to approve. Carried 5 to 0.

- B. Motion to approve the Prairie View Inc. MOU to place a Clinical Therapist in USD 411 for the 2022-23 school year subject to KSDE approval of ESSER funds. **(Recommend approval. Our ESSER III survey showed nice support for spend district resources on SEL needs. With only one counselor district-wide this is a great way to coordinate social emotional wellness for all our students)**

Ben Schrag moved and Maynard Knepp seconded to approve. Carried 4 to 0. (Bryant Miller did not vote)

- C. Motion to approve the Prairie View Inc. MOU to place a Case Manager in USD 411 for the 2022-23 school year subject to KSDE approval of ESSER funds. **(Recommend approval)**

Ben Schrag moved and Maynard Knepp seconded to approve. Carried 4 to 0. (Bryant Miller did not vote)

- D. Motion to approve a “meet and confer” agreement for certified teaching staff to receive a 3% raise, a revised salary schedule to include a new Master’s degree column and cover the increased cost of a single health insurance benefit.

Maynard Knepp and Sara Hiebert seconded to approve. Carried 4 to 0. (Bryant Miller did not vote)

9. Executive Session(s)

- A. Meet and Confer
- B. Non-elected personnel
- C. Matters affecting a student

10. Adjourn: 8:13 pm: Next Board of Education Meeting August 8th, 7:00 pm